

My Traits



Hard Working



Accountable



Disciplined



Analytical



Knowledge Contributor



Self-motivated



Accomplished

Contact



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<https://josephcandava.github.io/ResumeSite/>

Joseph Candava



Employment History

LASER Corporation, Macquarie Park
NetSuite Training Certificate of Completion Systems
Administrator, IT Developer & IT Support Officer
2018 - Present

- Experienced and solved a wide range of issues facing this company from simple web-related tasks to recovering from major system-wide failures.
- Assisted executives in ERP and Operational duties: (Not limited to) User Defined Fields, Sales Orders, Invoices, Item Journal, Permission Sets.
- Continues to handle multiple duties during co-workers absence.

Catholic Education Office Diocesan Parramatta

Certificates II & III for Information Communications Technology
Information Technology (IT) Support Trainee
2012

- Developed adequate communication skills to aid people with computer or technology related issues.
- Can skillfully operate and complete given tasks with operating systems and their supported applications in a workplace office environment.
- Effectively met the demands of educational staff members by providing support for their IT related issues. Ensures tasks are complete.



Education

Western Sydney University, Parramatta Bachelor
Degree - Information Communication Technology
2014-2017

- Developed an outstanding level of teamwork skills in a work setting.
- Developed further programming, coding, network and designing skills.

University of Western Sydney College, Nirimba
Diploma for Information Communication Technology
2013 - 2014

- Developed passion and positive attitude towards computer technology.
- Obtained essential programming skills and high mathematics capability. (Probability and Statistics)



Certificate Awards

University of Western Sydney College, Nirimba

- Academic Endeavour
- 100% Attendance Rate

Microsoft

- Office Specialist - Word 2007
- Office Specialist - Powerpoint 2010

(More on LinkedIn)

My Objective:

To allow people to become better acquainted with the ever advancement of computer technology by easing the increasing pressures of executive office life through Administrative actions that will have a major impact on office experience and overall quality of life.

Dynamic Proficiencies

- Hypertext Mark-up Language (HTML, HTML5, XHTML)
- Advanced HTML/PDF Form SuiteScript
- MySQL / MariaDB / PhpMyAdmin / SQLite
- JavaScript, JSON, AJAX
- Microsoft Dynamics 365 Business Central
- Visual Basic (Excel Macro)
- ASP.Net
- Oracle Netsuite
- Puny / CentOS command line

Advanced Level Proficiencies

- Windows (XP to Windows 11)
- Macintosh OS (10.4 Tiger to 15.7 Sequoia)
- Linux Ubuntu (13.04 to 26.04)
- Android (1.6 Cupcake to, 16 Baklava)
- iPhone/iPad (from iOS 5 to iOS 26)
- Microsoft Office 2024
- Microsoft Visual Studio Professional 2022
- Microsoft Visio
- Microsoft Office 365 SharePoint

Intermediate Level Proficiencies

- Adobe Illustrator
- Adobe Photoshop
- Microsoft SharePoint
- Adobe Acrobat Pro



Why me?

- My traits are useful as my ideas and research inspires (if not offers) a path to a solution.
- My proficiencies are useful as they fulfill your selection criteria and offer flexible options.
- My objective can fulfill this role of the job by applying my exploits to benefit your company.

References

Mr. Frank Gutierrez
Program Coordinator
Information Communications Technology
Western Sydney University College Nirimba
Contact phone number (Office): 0298524495

Mrs. Nadia Teach
Teacher
Western Sydney University College Nirimba
Mobile phone number: 0431 618 130